



**SSI WATERSHED PROTECTION ALLIANCE
Conservation and Efficiency Working Group
Meeting**

10:00 am – 12:00 pm on March 7, 2018
112 Rainbow Road, Salt Spring Island B.C.
School District 64 Boardroom

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**

Draft minutes of the December 12, 2017 meeting of the SSIWPA
Conservation and Efficiency Working Group – *attached for approval*

4. BUSINESS ITEMS

- 4.1 Assessment Table - for inclusion in Final Report**
- 4.2 Next Steps - towards completion of Final Report**

5. OTHER BUSINESS

- 5.1 Comments or questions from observers**

6. NEXT MEETING

The next meeting of the Conservation and Efficiency Working Group for
SSIWPA will be held May 9, 2018 at the CRD meeting space on
McPhillips Ave, Salt Spring Island, B.C.

7. ADJOURNMENT



**SSI WATERSHED PROTECTION AUTHORITY
Conservation and Efficiency
WORKING GROUP
MEETING
10:00 am – 12:00 pm on December 12, 2017
Library meeting room 103**

AGENDA

1. The meeting was called to order at 10:12 am.

2. APPROVAL OF AGENDA

Additional item, if time allows: Discussion of “assessment step methods” after 4.1, before 4.2 Next steps.

The agenda was approved, as amended.

3. APPROVAL OF MINUTES

Draft minutes of the May 2, 2017 meeting of the SSIWPA Conservation and Efficiency Working Group were adopted, as presented.

4. BUSINESS ITEMS

4.1 Preliminary Report on CEWG Workplan Tasks 8, 8a, 8b –

Draft for Discussion

In the first round of comments, the members agreed to focus on high-level observations and suggestions about the report as a whole.

Member Peace expressed that Nov 10th version was a good list of technologies, in general. He suggested that a closer adherence to the APA Style Guide (version 6) should be applied to the writing in the report. He suggested avoiding the passive voice and paying more attention to references (newspaper and other dubious references should be replaced by stronger sources).



Member Kline agreed at high level that the report was getting close but still needed some work to refine and bring all three sections into alignment. He suggested an editor would be a good idea. He pointed out that some references not avail, e.g. Keyline design research is not well evidenced, as of yet, in the literature.

Chair Ungerson suggested that the document, while mostly descriptive, is getting close to completion. She does not anticipate having a lot of time, but does agree there is a need to re-write some of her sections (more in details). She would like to see condensing and consistency throughout the document as well as integration among the parts/sections.

In the second round of discussion:

Member Kline pointed out some sections (eg water quality concerns with ag technologies) were moved from other sections into agricultural section. He thinks that this is a sub-layer and needs less detail in the agricultural section, stating that it falls into public health and is less about conservation. He wants to avoid burdening the reader.

He suggested moving the “Resources for more info in Ag” section and stated that he would send his re-writes to his section for the next version of the report (to be compiled by Chair and Coordinator).

The group agreed **by general consent** to certain changes:

Page 3 – First paragraph will be expanded to describe the purpose of the preliminary report. (Chair Ungerson)

Page 3 – If the CEWG completes assessments prior to sending this version of the report to Steering Committee in January, the content of the fourth paragraph (Scope of Work) will be revised.

A suggestion was made to include the page number within each reference in-text citation. The two other committee members received the request, and indicated that due to time constraints and due to some paraphrasing of entire articles or sections of articles, page number references may not be feasible in each instance, but could be added where appropriate.



5. OTHER BUSINESS

5.1 none

6. NEXT MEETING

The next meeting of the Conservation and Efficiency Working Group for SSIWPA is proposed for January 17th, 2018.

7. ADJOURNMENT

The meeting was adjourned at 11:25am.

DRAFT